

SHARED GOVERNANCE COUNCIL MEETING

Minutes – September 10, 2008

Board Room 2:30 – 4:00 p.m.

Members Present:

Academic Senate–Jeffrey Lamb

CSEA–Cynthia Simon

Management–Shirley Lewis, Esq., Erin Vines

Resource Persons–Jay Field; Mazie Brewington;

Robin Steinback, Ph.D.; Lisa Waits, Ed.D.;

Rich Christensen, Ed.D.; Charles Shatzer, Ph.D.;

and Nora O’Neill

ASSC–Lillian Nelson, David Brannen

Local 39–Jeffery Lehfeldt

Minority Coalition–Sal Alcala

Superintendent/President–Gerry Fisher

Members Absent: CCA/CTA/NEA–Tom Grube

Minority Coalition–Kevin Anderson;

1. (a) **Call to Order**

Superintendent/President Gerry Fisher called the meeting to order at 2:42 p.m. He opened the meeting by reviewing the purpose and responsibilities of the members of the Shared Governance Council as contained in SCC Board Policy No. 2005.

(b) **Approval of Agenda**

It was moved by David Brannen and seconded by Cynthia Simon to approve the Agenda for the meeting. The motion carried unanimously.

(c) **Approval of Minutes**

It was moved by David Brannen and seconded by Lillian Nelson to approve the Minutes of the March 12, 2008, SGC Meeting. The motion carried unanimously.

2. **Accreditation**

VP Robin Steinback, ALO for SCC, distributed the latest revised timeline (dated September 9, 2008), outlining dates for presentation and action on the Accreditation Special Report and the Mid-term Report for the various SCC committees to review and approve the documents. She also informed SGC that Draft No. 4 is now on the Intranet under “Events and Activities.” VP Steinback stated that there is still much work that needs to be done on both documents, and noting that they contain several differences of opinion that need to be resolved. She also pointed out that the process is now on a very tight schedule.

With the intention of getting the final editing of the documents completed and the differences of opinions resolved, she asked the members of the Shared Governance Council to accept the charge of serving as the arbiter of the documents in order to finalize them for submittal to ACCJC on October 15, 2008.

It was moved by David Brannen and seconded by Lillian Nelson for the SGC to review the latest draft and establish a date to review/edit both documents prior to September 22, 2008, when the Academic Senate will take action on the documents. The date chosen for this review/edit session was Wednesday, September 17, 2008, from 1:30 to 3:30 p.m., in the Board Room; and, the meeting will serve the purpose of making the final edits to the documents and settling the differences of opinions contained in the documents.

3. 2008-09 Meeting Dates for the Shared Governance Council

The Schedule for the 2008-09 Shared Governance Council meetings was distributed by S/P Gerry Fisher. It was agreed by all SGC members to cancel the November 26, 2008, SGC meeting as the faculty members will be off campus that day.

4. Committee Minutes on Intranet/Internet

S/P Fisher advised the SGC members that the Executive Council is currently reviewing the lists of committees that are located on both the SCC Intranet and Internet in order to ensure that all published agendas and minutes are complete and located in the correct place. Committees that are subject to the Brown Act regulations will be placed on the Internet. All other committees will be placed on the Intranet. The updated list from EC will be forwarded to the SGC for review and approval.

5. Review of Governing Board Agenda

The Governing Board Agenda for the September 17, 2008, Governing Board Meeting was reviewed.

6. College Area Reports/Announcements:

Superintendent/President – Gerry Fisher

No Report

ASSC –Lillian Nelson/David Brannen

Lillian Nelson reported that ASSC Solano Daze are next week, and the following events are planned:

On Tuesday, 9/16 there will be a BBQ of hot dogs and burgers. Students with ID cards will get a discount. Also, there will be voter registration available and a Forum in the Quad for students, faculty, staff and guests to speak.

On Thursday, 9/17, ASSC will have Club Promo Day and Constitution Day. ASSC is arranging for the reading of the U. S. Constitution.

Academic Affairs – Robin Steinback

VP-AA Steinback advised that the Board Policies covering Academic Affairs are due for review this year. Also, on September 9, 2008, they held the required training for delegated authority for stand-alone courses. SCC lost this delegated authority last year and will now be applying for recertification.

CCA/CTA – Tom Grube

Absent

CSEA – Cynthia Simon

No Report.

Local 39 – Jeff Lehfeldt	No Report.
Management – Shirley Lewis	No Report.
Minority Coalition – Sal Alcalá/Kevin Anderson	No Report.
Student Services – Lisa Waits	VP-SS Waits advised that the Board Policies covering Student Services are also due for review this year. In addition, the Enrollment Management Student Retention Committee has reviewed strategic proposals, and their recommendations will be going through FABPAC and SGC. Next Thursday and Friday, and the week after as well, Student Services will be holding the Student Services Institute for the employees of that department.
Human Resources – Rich Christensen	No Report.
Academic Senate – Jeff Lamb	Jeff Lamb advised that the Academic Senate has met once since the beginning of the Semester. This was a joint meeting with the Educational Administrators. At the meeting, VP Steinback provided an update on the Accreditation Reports, VP Field talked about the status of Banner, and Ross Beck presented the Marketing Plan. In addition, the BSI Committee gave a presentation on the status of their work, the SLO Committee provided information on their progress to date, and an update on the strategic planning that is taking place in connection with the Education Master Plan was also provided to the Academic Senate.
Technology & Learning Resources – Jay Field	No Report.
Workforce & Community Development/ Foundation/Comm. Svc. – Charles Shatzer	AVP Shatzer advised that the Community Service’s VISTAS Program is in full swing and stated that SCC staff will receive a 50% discount on classes they take. Also, the Online Auction Organization Committee began working on their goals.
Administrative and Business Services/ FABPAC – Mazie Brewington	VP Brewington informed SGC that FABPAC held its first meeting of the 08/09 Academic Year; however, a quorum was not reached for that meeting. The attendees discussed the Repair and

Replacement Budget and began working on procedures. VP Brewington also updated SGC on the current status of the California State Budget and how SCC is dealing with the cash-flow situation on a day-by-day basis.

7. The meeting was adjourned at 4:05 p.m.

GF/no